

		FOR OHF USE					

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2001
STATE OF ILLINOIS
DEPARTMENT OF PUBLIC AID
FINANCIAL AND STATISTICAL REPORT FOR
LONG-TERM CARE FACILITIES
(FISCAL YEAR 2001)

IMPORTANT NOTICE
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH Facility ID Number: <u>0005405</u>		II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER	
Facility Name: <u>HILLTOP CONVALESCENT CENTER</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>08/01/00</u> to <u>07/31/01</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.	
Address: <u>910 WEST POLK</u> <u>CHARLESTON</u> <u>61920</u> Number City Zip Code		Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.	
County: <u>COLES</u>		Officer or Administrator of Provider (Signed) _____ (Date) _____	
Telephone Number: <u>(217) 345-7006</u> Fax # <u>(217) 345-6017</u>		(Type or Print Name) <u>JERRY W. JENNINGS</u>	
IDPA ID Number: <u>3707766700001</u>		(Title) <u>CONTROLLER</u>	
Date of Initial License for Current Owners: <u>07/01/58</u>		(Signed) _____ (Date) _____	
Type of Ownership:		Paid Preparer (Print Name and Title) _____	
<input type="checkbox"/> VOLUNTARY, NON-PROFIT <input type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust IRS Exemption Code _____		(Firm Name & Address) _____ (Telephone) <u>()</u> Fax # ()	
<input checked="" type="checkbox"/> PROPRIETARY <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____		MAIL TO: OFFICE OF HEALTH FINANCE ILLINOIS DEPARTMENT OF PUBLIC AID 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630	
GOVERNMENTAL <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other _____			
In the event there are further questions about this report, please contact: Name: <u>JERRY W. JENNINGS</u> Telephone Number: <u>(217) 787-8530</u>			

Facility Name & ID Number HILLTOP CONVALESCENT CENTER# 0005405 Report Period Beginning: 08/01/00 Ending: 07/31/01

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,
(must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>36</u>	Skilled (SNF)	<u>36</u>	<u>13,140</u>	1
2		Skilled Pediatric (SNF/PED)			2
3	<u>72</u>	Intermediate (ICF)	<u>72</u>	<u>26,280</u>	3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>108</u>	TOTALS	<u>108</u>	<u>39,420</u>	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>1,629</u>	<u>18</u>	<u>2,421</u>	<u>4,068</u>	8
9	SNF/PED					9
10	ICF	<u>10,174</u>	<u>5,989</u>		<u>16,163</u>	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>11,803</u>	<u>6,007</u>	<u>2,421</u>	<u>20,231</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed
bed days on line 7, column 4.) 51.32%

D. How many bed-hold days during this year were paid by Public Aid?

0 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)NONEF. Does the facility maintain a daily midnight census? YESG. Do pages 3 & 4 include expenses for services or
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☒ NO ☐

I. On what date did you start providing long term care at this location?

Date started 07/01/58

J. Was the facility purchased or leased after January 1, 1978?

YES ☐ Date _____ NO ☒

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter number
of beds certified 10 and days of care provided 2,421Medicare Intermediary ADMINASTAR FEDERAL

IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH* ☐ CASH* ☐Is your fiscal year identical to your tax year? YES ☒ NO ☐Tax Year: 07/31/01 Fiscal Year: 07/31/01

* All facilities other than governmental must report on the accrual basis.

STATE OF ILLINOIS

Page 3

Facility Name & ID Number HILLTOP CONVALESCENT CENTER # 0005405 Report Period Beginning: 08/01/00 Ending: 07/31/01

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	72,132	8,235	3,198	83,565		83,565		83,565		1
2	Food Purchase		55,017		55,017		55,017	(995)	54,022		2
3	Housekeeping	27,230	7,635		34,865		34,865		34,865		3
4	Laundry	13,770	5,038		18,808		18,808		18,808		4
5	Heat and Other Utilities			63,393	63,393		63,393		63,393		5
6	Maintenance	14,259	12,180	19,574	46,013		46,013	535	46,548		6
7	Other (specify):* Utility Workers	3,283			3,283		3,283		3,283		7
8	TOTAL General Services	130,674	88,105	86,165	304,944		304,944	(460)	304,484		8
	B. Health Care and Programs										
9	Medical Director			12,000	12,000		12,000		12,000		9
10	Nursing and Medical Records	528,600	66,562	2,273	597,435	(56,096)	541,339	1,069	542,408		10
10a	Therapy	16,303	468	125,780	142,551	(125,780)	16,771		16,771		10a
11	Activities	28,146	1,273		29,419		29,419		29,419		11
12	Social Services			1,875	1,875		1,875		1,875		12
13	Nurse Aide Training										13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	573,049	68,303	141,928	783,280	(181,876)	601,404	1,069	602,473		16
	C. General Administration										
17	Administrative	52,175		8,016	60,191	1,575	61,766	24,218	85,984		17
18	Directors Fees										18
19	Professional Services			164,401	164,401		164,401	(157,964)	6,437		19
20	Dues, Fees, Subscriptions & Promotions			5,901	5,901		5,901	(2,763)	3,138		20
21	Clerical & General Office Expenses	20,546	5,531	4,739	30,816		30,816	12,110	42,926		21
22	Employee Benefits & Payroll Taxes			123,823	123,823		123,823	7,677	131,500		22
23	Inservice Training & Education			337	337		337	36	373		23
24	Travel and Seminar			1,894	1,894	(1,813)	81	876	957		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			64,365	64,365		64,365	278	64,643		26
27	Other (specify):*			10,899	10,899		10,899	(10,899)			27
28	TOTAL General Administration	72,721	5,531	384,375	462,627	(238)	462,389	(126,431)	335,958		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	776,444	161,939	612,468	1,550,851	(182,114)	1,368,737	(125,822)	1,242,915		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

STATE OF ILLINOIS

Page 4

Facility Name & ID Number **HILLTOP CONVALESCENT CENTER**

#0005405

Report Period Beginning:

08/01/00

Ending:

07/31/01

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation			15,904	15,904		15,904	4,946	20,850			30
31	Amortization of Pre-Op. & Org.											31
32	Interest											32
33	Real Estate Taxes			35,544	35,544		35,544		35,544			33
34	Rent-Facility & Grounds							2,860	2,860			34
35	Rent-Equipment & Vehicles											35
36	Other (specify):*											36
37	TOTAL Ownership			51,448	51,448		51,448	7,806	59,254			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers					182,114	182,114		182,114			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			59,130	59,130		59,130		59,130			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers			59,130	59,130	182,114	241,244		241,244			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	776,444	161,939	723,046	1,661,429		1,661,429	(118,016)	1,543,413			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number **HILLTOP CONVALESCENT CENTER**# **0005405**Report Period Beginning: **08/01/00**Ending: **07/31/01****VI. ADJUSTMENT DETAIL****A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.****In column 2 below, reference the line on which the particular cost was included. (See instructions.)**

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	3,676	30		9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds	(369)	21		11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(1,533)	27		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(1,935)	27		24
25	Fund Raising, Advertising and Promotional	(2,805)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax	(7,431)	27		26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule VENDING	(995)	2		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (11,392)		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
	Amortization of Organization &			
33	Pre-Operating Expense			33
	Adjustments for Related Organization			
34	Costs (Schedule VII)	(106,624)	Various	34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ (106,624)		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ (118,016)		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		X	\$		38
39	Therapy	X		125,780	10a	39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology	X		1,015	10	42
43	Prescription Drugs	X		43,308	10	43
44	Exceptional Care Program		X			44
45	Other-Attach Schedule OXYGEN	X		8,692	10	45
46	Other-Attach Schedule Med Sup&IV	X		3,319	10	46
47	TOTAL (C): (sum of lines 38-46)			\$ 182,114		47

HILLTOP CONVALESCENT CENTER

ID# 0005405

Report Period Beginning: 08/01/00

Ending: 07/31/01

Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	0	49

Summary A

0005405

Report Period Beginning:

08/01/00

Ending:

07/31/01

[illegible]

Summary B

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

[illegible]

Facility Name & ID Number **HILLTOP CONVALESCENT CENTER**# **0005405**

Report Period Beginning:

08/01/00

Ending:

07/31/01

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
		D'ADRIAN CONVALESCENT CENTER	GODFREY	Nrsg Home Mngrs	SPRINGFIELD	MANAGEMENT
H. RAYMOND KLEIN	78.18	JACKSONVILLE CONVALESCENT CENTER	JACKSONVILLE			
DANA KLEIN	4.24	MEADOW MANOR	TAYLORVILLE			
PHILIP KLEIN	4.24	MENARD CONVALESCENT CENTER	PETERSBURG			
LISA K. GILDAR	4.24	SUNRISE MANOR OF VIRDEN	VIRDEN			
DAVID & RAQUEL KLEIN	4.55					
JERRY & PAULA JENNINGS	4.55					

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V	2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	19 MANAGEMENT FEE	\$ 164,203	NURSING HOME MANAGERS, INC	39.39%	\$	\$ (164,203)	1
2	V	VAR SEE ATTACHED SCHEDULE		NURSING HOME MANAGERS, INC	39.39%	\$ 51,419	\$ 51,419	2
3	V	19 ACCOUNTING		NURSING HOME MANAGERS, INC - DIRECT ALLOCATION		\$ 6,160	\$ 6,160	3
4	V	24 TRAVEL	393	TO TRANSFER 31% OF HOME OFFICE TRAVEL			(393)	4
5	V	17 ADMINISTRATIVE		TO ADMINISTRATIVE PER DESK REVIEW		393	393	5
6	V							6
7	V							7
8	V							8
9	V							9
10	V							10
11	V							11
12	V							12
13	V							13
14	Total		\$ 164,596			\$ 57,972	\$ * (106,624)	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

STATE OF ILLINOIS

Page 7

Facility Name & ID Number HILLTOP CONVALESCENT CENTER # 0005405 Report Period Beginning: 08/01/00 Ending: 07/31/01

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	JERRY JENNINGS	CONTROLLER	MANAGEMENT	4.55					\$ 9,871	17-7	1
2	H. RAYMOND KLEIN	OWNER	MANAGEMENT	78.18					1,387	17-7	2
3	SAM KLEIN	PRESIDENT	MANAGEMENT	0.00					1,387	17-7	3
4											4
5											5
6	Jerry Jennings, Sam Klein, and H. Raymond Klein were paid by Nursing Home Managers, Inc.										6
7	a related organization. Total compensation of \$10,010 for each Sam Klein and H. Raymond Klein was										7
8	allocated among the six related nursing homes. Based upon 10 hours per week for Sam Klein and										8
9	10 hours per week for H. Raymond Klein. For Jerry Jennings \$71,252 of compensation was										9
10	allocated among the related homes based upon 35 hours per week.										10
11											11
12											12
13								TOTAL	\$ 12,645		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME.
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number HILLTOP CONVALESCENT CENTER # 0005405 Report Period Beginning: 08/01/00 Ending: 07/31/01

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization NURSING HOME MANAGERS, INC.
 Street Address 2653 WEST LAWRENCE - SUITE B
 City / State / Zip Code SPRINGFIELD, IL 62704
 Phone Number (217) 787-8530
 Fax Number (217) 787-9840

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	SEE ATTACHED SCHEDULES				\$	\$		\$	1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$	\$		\$	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3		4		5		6		7		8		9		10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense								
		YES	NO				Original	Balance											
	A. Directly Facility Related																		
	Long-Term																		
1							\$	\$			\$	1							
2												2							
3												3							
4												4							
5												5							
	Working Capital																		
6												6							
7												7							
8												8							
9	TOTAL Facility Related						\$	\$				\$	9						
	B. Non-Facility Related*																		
10												10							
11												11							
12												12							
13												13							
14	TOTAL Non-Facility Related						\$	\$				\$	14						
15	TOTALS (line 9+line14)						\$	\$				\$	15						

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.

(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.

(See instructions.)

Facility Name & ID Number **HILLTOP CONVALESCENT CENTER**# **0005405** Report Period Beginning: **08/01/00** Ending: **07/31/01****IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

Important , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2000 report.		\$ 37,411	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$ 34,852	2
3. Under or (over) accrual (line 2 minus line 1).		\$ (2,559)	3
4. Real Estate Tax accrual used for 2001 report. (Detail and explain your calculation of this accrual on the lines below.)		\$ 38,103	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For 19 Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$ 35,544	7
Real Estate Tax History:			
Real Estate Tax Bill for Calendar Year:	1996 35,532 8	FOR OHF USE ONLY	
	1997 38,484 9	13	FROM R. E. TAX STATEMENT FOR 2000 \$ 13
	1998 35,146 10	14	PLUS APPEAL COST FROM LINE 5 \$ 14
	1999 34,533 11	15	LESS REFUND FROM LINE 6 \$ 15
	2000 35,172 12	16	AMOUNT TO USE FOR RATE CALCULATION \$ 16
LINE 2: 2ND INSTALLMENT 1999 \$17,266	LINE 4: 2ND INSTALLMENT 2000 \$17,586		
1ST INSTALLMENT 2000 17,586	7/12 OF 35,172 20,517		
\$34,852	\$38,103		

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates **RE:** 2000 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2000 real estate tax costs, as well as copies of your real estate tax bills for calendar 2000.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2000 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2001 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.

2000 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME HILLTOP CONVALESCENT CENTER COUNTY COLES

FACILITY IDPH LICENSE NUMBER 0005405

CONTACT PERSON REGARDING THIS REPORT JERRY W. JENNINGS

TELEPHONE (217) 787-8530 FAX #: (217) 787-9840

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2000 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2000.

(A)	(B)	(C)	(D) <u>Tax</u> <u>Applicable to</u> <u>Nursing Home</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. <u>02-1-00706-000</u>	<u>HILLTOP NURSING HOME</u>	\$ <u>35,171.56</u>	\$ <u>35,171.56</u>
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
TOTALS		\$ <u>35,171.56</u>	\$ <u>35,171.56</u>

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES X NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the 2000 tax bills which were listed in Section A to this statement. Be sure to use the 2000 tax bill which is normally paid during 2001.

A. Square Feet: 24,709
 B. General Construction Type: Exterior MASONRY Frame WOOD & STEEL Number of Stories 1

C. Does the Operating Entity? ☒ (a) Own the Facility ☐ (b) Rent from a Related Organization. ☐ (c) Rent from Completely Unrelated Organization.
 (Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? ☒ (a) Own the Equipment ☐ (b) Rent equipment from a Related Organization. ☐ (c) Rent equipment from Completely Unrelated Organization.
 (Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO
 If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:
 (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1			1966	\$ 5,295	1
2					2
3	TOTALS			\$ 5,295	3

Facility Name & ID Number HILLTOP CONVALESCENT CENTER# 0005405

Report Period Beginning:

08/01/00

Ending:

07/31/01**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	72		1966		\$ 253,434	\$	30	\$	\$	\$ 253,434	4
5	36			1972	240,043	2,470	30		(2,470)	240,043	5
6											6
7											7
8											8
	Improvement Type**										
9	LANDSCAPING			1975	2,877		10			2,877	9
10	LANDSCAPING			1980	1,417		5			1,417	10
11	IMPROVEMENT			1979	17,131		15			17,131	11
12	IMPROVEMENT			1981	4,330		VAR			4,330	12
13	IMPROVEMENT			1982	3,570		15			3,570	13
14	IMPROVEMENT			1983	3,583		15			3,583	14
15	IMPROVEMENT			1984	2,461		15			2,461	15
16	IMPROVEMENT			1985	14,201	789	15		(789)	14,201	16
17	AIR CONDITIONER			1986	1,620	84	10		(84)	1,620	17
18	CONDENSOR			1986	3,068	160	15	96	(64)	3,068	18
19	ROOF			1986	19,843	1,032	15	1,211	179	19,843	19
20	CUBICAL TRACKS			1987	997	32	20	50	18	750	20
21	AIR CONDITIONER			1987	1,149	36	10		(36)	1,149	21
22	AIR CONDITIONER			1988	3,145	100	10		(100)	3,145	22
23	WATER HEATER			1988	982	31	15	66	35	857	23
24	WATER HEATER			1989	2,194	70	15	146	76	1,703	24
25	AIR CONDITIONER			1991	1,959	62	10	162	100	1,959	25
26	SIDEWALK			1991	3,120	99	20	156	57	1,664	26
27	WIRING			1992	1,384	44	20	69	25	679	27
28	AIR CONDITIONER			1992	1,474	47	10	148	101	1,336	28
29	DOOR ALARM, FURNACE, IMPROVEMENT			1993	6,664	211	15	444	233	3,774	29
30	LANDSCAPING			1993	2,824	188	10	283	95	2,398	30
31	BLACKTOP - PER 1991 AUDIT			1990	2,186		15	146	146	1,168	31
32	AIR CONDITIONER			1994	1,613	41	10	161	120	1,154	32
33	LIGHTING			1995	2,729	70	10	273	203	1,774	33
34	AIR CONDITIONER			1996	1,112	28	8	139	111	707	34
35	EXHAUST FAN, FLOORING, WATER HEATERS			1996	5,048	129	15	336	207	1,852	35
36	REMODELING - WALLS			1996	1,080	28	30	36	8	180	36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
37	WATER HEATER	1996	\$ 1,611	\$ 41	15	\$ 108	\$ 67	\$ 501		37
38	REMODELING - WALLS	1997	10,714	275	30	357	82	1,517		38
39	AIR CONDITIONERS	1999	3,185	82	10	319	237	825		39
40	ROOF	1999	68,332	1,752	20	3,417	1,665	7,403		40
41	FURNACE	2000	1,273	33	15	85	52	156		41
42	AIR CONDITIONERS	2001	1,404	35	10	140	105	140		42
43	GAZEBO	2001	1,374	28	15	76	48	76		43
44										44
45										45
46										46
47										47
48										48
49										49
50										50
51										51
52										52
53										53
54										54
55										55
56										56
57										57
58										58
59										59
60										60
61										61
62										62
63										63
64										64
65										65
66										66
67										67
68										68
69										69
70	TOTAL (lines 4 thru 69)		\$ 695,131	\$ 7,997		\$ 8,424	\$ 427	\$ 604,445		70

**Improvement type must be detailed in order for the cost report to be considered complete.

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 130,147	\$ 7,803	\$ 11,097	\$ 3,294	Various	\$ 70,918	71
72	Current Year Purchases	2,901	104	59	(45)	Various	59	72
73	Fully Depreciated Assets	152,050					152,050	73
74	Assets No Longer in Service	(58,078)					(58,078)	74
75	TOTALS	\$ 227,020	\$ 7,907	\$ 11,156	\$ 3,249		\$ 164,949	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 927,446	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 15,904	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 19,580	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 3,676	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 769,394	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

1. Name of Party Holding Lease:

N/A

If NO, see instructions.

☐ YES ☐ NO

10. Effective dates of current rental agreement:

Beginning

Ending

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending	Annual Rent
--------------------	-------------

12. **2002** §

13. _____/2003 \$ _____

14. _____ /2004 \$ _____

This amount was calculated by dividing the total amount to be amortized by the length of the lease .

9. Option to Buy: ☐ YES ☐ NO Terms: *

15. Is Movable equipment rental included in building rental?

☐ YES ☐ NO

16. Rental Amount for movable equipment: \$ Description:

(Attach a schedule detailing the breakdown of movable equipment)

	1	2	3	4	
	Use	Model Year and Make	Monthly Lease Payment	Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

*** If there is an option to buy the building, please provide complete details on attached schedule.**

**** This amount plus any amortization of lease expense must agree with page 4, line 34.**

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.	2. CLASSROOM PORTION: IN-HOUSE PROGRAM <input type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> COMMUNITY COLLEGE <input type="checkbox"/> HOURS PER AIDE _____	3. CLINICAL PORTION: IN-HOUSE PROGRAM <input type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> HOURS PER AIDE _____
---	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		1		2		3	4
		Facility					
		Drop-outs	Completed	Contract	Total		
1	Community College Tuition	\$	\$	\$	\$		
2	Books and Supplies						
3	Classroom Wages (a)						
4	Clinical Wages (b)						
5	In-House Trainer Wages (c)						
6	Transportation						
7	Contractual Payments						
8	Nurse Aide Competency Tests						
9	TOTALS	\$	\$	\$	\$		
10	SUM OF line 9, col. 1 and 2 (e)	\$					

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$ _____

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
 (c) For in-house training programs only. Do not include fringe benefits.
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist	39 - 5	hrs	\$	1,101	\$ 46,320	\$	1,101	\$ 46,320	1
2	Licensed Speech and Language Development Therapist	39 - 5	hrs		144	4,193		144	4,193	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist	39 - 5	hrs		1,819	75,267		1,819	75,267	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy	39 - 5	# of prescrpts				43,308		43,308	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify): Lab,IV,Supplies,Oxygen	39 - 5					13,026		13,026	13
14	TOTAL			\$	3,064	\$ 125,780	\$ 56,334	3,064	\$ 182,114	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 172,183	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	190,151		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	20,722		6
7	Other Prepaid Expenses	52,581		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 435,637	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	79,149		12
13	Land	5,295		13
14	Buildings, at Historical Cost	692,945		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	283,529		16
17	Accumulated Depreciation (book methods)	(843,654)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 217,264	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 652,901	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 79,660	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	35,746		30
31	Accrued Taxes Payable (excluding real estate taxes)	3,314		31
32	Accrued Real Estate Taxes(Sch.IX-B)	38,103		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes	7,431		35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 164,254	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 164,254	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 488,647	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 652,901	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 503,920	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 503,920	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	481,827	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	(497,100)	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (15,273)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 488,647	24 *

* This must agree with page 17, line 47.

VII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.
Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

		1	
Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 2,052,531	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 2,052,531	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	39,951	6
7	Oxygen	13,270	7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 53,221	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry	1,012	22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 1,012	23
D. Non-Operating Revenue			
24	Contributions		24
25	Interest and Other Investment Income***	7,136	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 7,136	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	VENDING \$995 ADMIT FEE \$360 W/A \$9	1,364	28
28a	B.D. RECOV. \$6523 GAIN ON INVEST. \$21469	27,992	28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 29,356	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 2,143,256	30

		2	
Expenses		Amount	
A. Operating Expenses			
31	General Services	304,944	31
32	Health Care	783,280	32
33	General Administration	462,627	33
B. Capital Expense			
34	Ownership	51,448	34
C. Ancillary Expense			
35	Special Cost Centers		35
36	Provider Participation Fee	59,130	36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 1,661,429	40
41	Income before Income Taxes (line 30 minus line 40)**	481,827	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ 481,827	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? NO If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number **HILLTOP CONVALESCENT CENTER**# **0005405**Report Period Beginning: **08/01/00**Ending: **07/31/01**

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,720	1,812	\$ 33,122	\$ 18.28	1
2	Assistant Director of Nursing					2
3	Registered Nurses	5,116	5,262	82,475	15.67	3
4	Licensed Practical Nurses	9,921	10,046	111,507	11.10	4
5	Nurse Aides & Orderlies	31,969	32,774	301,496	9.20	5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	1,716	1,748	16,303	9.33	8
9	Activity Director	1,867	2,021	16,928	8.38	9
10	Activity Assistants	1,959	2,018	11,218	5.56	10
11	Social Service Workers					11
12	Dietician					12
13	Food Service Supervisor	2,098	2,194	21,857	9.96	13
14	Head Cook					14
15	Cook Helpers/Assistants	7,753	8,179	50,275	6.15	15
16	Dishwashers					16
17	Maintenance Workers	2,183	2,203	14,259	6.47	17
18	Housekeepers	4,700	4,763	27,230	5.72	18
19	Laundry	2,367	2,422	13,770	5.69	19
20	Administrator	2,000	2,080	52,175	25.08	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	2,036	2,132	20,546	9.64	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify) <u>Utility Workers</u>	583	619	3,283	5.30	33
34	TOTAL (lines 1 - 33)	77,988	80,273	\$ 776,444 *	\$ 9.67	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	117	\$ 3,198	1 - 3	35
36	Medical Director	120	12,000	9 - 3	36
37	Medical Records Consultant				37
38	Nurse Consultant	56	1,673	10 - 3	38
39	Pharmacist Consultant	48	600	10 - 3	39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant	35	1,875	12 - 3	45
46	Other(specify)				46
47	<u>Administrative Consultant</u>	300	8,016	17 - 3	47
48					48
49	TOTAL (lines 35 - 48)	676	\$ 27,362		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$		50
51	Licensed Practical Nurses				51
52	Nurse Aides				52
53	TOTAL (lines 50 - 52)	0	\$ 0		53

XIX. SUPPORT SCHEDULES

[illegible]

* Attach copy of IMRF notifications

****See instructions.**

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

1		2	3	4	5	6	7	8	9	10	11	12	13
	Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	Amount of Expense Amortized Per Year								
					FY1998	FY1999	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006
1	PAINT	9/90	\$ 1,925	3 YR	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	DECORATION	7/93	1,884	3 YR									
3	PAINT & WALLCOVER	7/94	3,986	3 YR									
4	PAINT & WALLPAPER	7/96	3,825	3 YR	1,275	637							
5	PAINT & WALLPAPER	3/97	5,058	3 YR	1,686	1,686	843						
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20	TOTALS		\$ 16,678		\$ 2,961	\$ 2,323	\$ 843	\$	\$	\$	\$	\$	\$

Facility Name & ID Number **HILLTOP CONVALESCENT CENTER**

STATE OF ILLINOIS

0005405

Report Period Beginning:

08/01/00

Ending:

Page 23

07/31/01

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN, LPN, NA) represented by a union? NO
- (2) Are there any dues to nursing home associations included on the cost report? NO
If YES, give association name and amount. _____
- (3) Did the nursing home make political contributions or payments to a political action organization? NO If YES, have these costs been properly adjusted out of the cost report? _____
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? YES
What was the average life used for new equipment added during this period? 10 YEARS
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 72 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 59,130
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? YES If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? N/A Indicate the amount. \$ _____
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? NO
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. \$ 0
c. What percent of all travel expense relates to transportation of nurses and patients? 0
d. Have vehicle usage logs been maintained? N/A
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. Does the facility transport residents to and from day training? NO
Indicate the amount of income earned from providing such transportation during this reporting period. \$ 0
- (17) Has an audit been performed by an independent certified public accounting firm? NO
Firm Name: _____ The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? _____ If no, please explain. _____
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? N/A
Attach invoices and a summary of services for all architect and appraisal fees.

SCHEDULE V PAGES 3 & 4

OTHER GENERAL ADMINISTRATION - LINE 27

BAD DEBT	\$	1,935
SALES TAX		1,533
ILLINOIS RT TAX		<u>7,431</u>
	\$	10,899

DETAIL OF RECLASSIFICATIONS - COLUMN 5

LINE

RECLASS FROM:

OXYGEN	\$	(8,692)	10
MEDICARE DRUGS		(43,308)	10
MEDICARE SUPPLIES		(1,873)	10
MEDICARE LAB FEES		(1,015)	10
MEDICARE IV'S		(1,446)	10
PHYSICAL THERAPY		(75,267)	10A
SPEECH THERAPY		(4,193)	10A
OCCUPATIONAL THERAPY		<u>(46,320)</u>	10A

RECLASS TO: ANCILLARY	\$	182,114	39
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RECLASS TO:

NURSE CONSULTANT MILEAGE	\$	238	10
ADMINISTRATIVE CONS. MILEAGE		<u>1,575</u>	17

RECLASS FROM: TRAVEL	\$	(1,813)	24
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SCHEDULE XVII - PAGE 19
RECONCILIATION OF INCOME

NET INCOME - LINE 43	\$ 481,827
*MANAGEMENT FEE 7/31/00	(14,012)
*MANAGEMENT FEE 7/31/01	20,836
RENTAL INCOME PASSED DIRECTLY TO SHAREHOLDERS	(21,469)
INTEREST INCOME PASSED DIRECTLY TO SHAREHOLDERS	<u>(7,136)</u>
TAXABLE INCOME	\$ 460,046

* RELATED PARTY ACCOUNTS PAYABLE NOT ALLOWED
FOR TAX PURPOSES INCLUDED HERE FOR CONSISTENCY
WITH PRIOR COST REPORTS AND TO CONFORM TO
ACCRUAL ACCOUNTING METHODS.

SCHEDULE XI - PAGE 13 - SECTION E
RECONCILIATION OF DEPRECIATION

LINE 83	\$ 19,580
NURSING HOME MANAGERS ALLOCATION	<u>1,270</u>
SCHEDULE V - LINE 30 - COLUMN 8	\$ 20,850

SCHEDULE XX - PAGE 23 - QUESTION 12

SALARY COSTS ALLOCATED TO DEPARTMENTS
WORKED BASED UPON TIME CARDS.

[illegible]

OCCUPIED DAYS	D'ADR	HLTP	JVILLE	MEAD M	MMW	MENARD	SUNRISE	TOTAL
2000								
JANUARY	2,453	1,828	2,186	1,874	663	1,482	2,008	12,494
FEBRUAR	2,205	1,686	2,168	1,746	597	1,442	1,996	11,840
MARCH	2,383	1,773	2,434	1,904	604	1,569	2,285	12,952
APRIL	2,273	1,671	2,387	1,783	641	1,496	2,155	12,406
MAY	2,301	1,691	2,252	1,910	600	1,448	2,073	12,275
JUNE	2,211	1,730	2,175	1,793	603	1,426	1,906	11,844
JULY	2,317	1,823	2,396	1,846	652	1,459	1,889	12,382
AUGUST	2,249	1,817	2,342	1,861	673	1,516	1,966	12,424
SEPTEM	2,163	1,790	2,174	1,709	665	1,606	1,899	12,006
OCTOBER	2,249	1,815	2,246	1,709	627	1,766	1,986	12,398
NOVEMBE	2,288	1,675	2,189	1,590	594	1,689	2,002	12,027
DECEMBE	2,294	1,678	2,228	1,642	668	1,664	2,130	12,304
TOTAL	27,386	20,977	27,177	21,367	7,587	18,563	24,295	147,352 147,352

ALLOCATION PERCENTAGE	D'ADR	HLTP	JVILLE	MEAD M	MENARD	SUNRISE	TOTAL
2000							
JANUARY	19.63%	14.63%	17.50%	20.31%	11.86%	16.07%	100.00%
FEBRUARY	18.62%	14.24%	18.31%	19.79%	12.18%	16.86%	100.00%
MARCH	18.40%	13.69%	18.79%	19.36%	12.11%	17.64%	100.00%
APRIL	18.32%	13.47%	19.24%	19.54%	12.06%	17.37%	100.00%
MAY	18.75%	13.78%	18.35%	20.45%	11.80%	16.89%	100.00%
JUNE	18.67%	14.61%	18.36%	20.23%	12.04%	16.09%	100.00%
JULY	18.71%	14.72%	19.35%	20.17%	11.78%	15.26%	100.00%
AUGUST	18.10%	14.62%	18.85%	20.40%	12.20%	15.82%	100.00%
SEPTEMBER	18.02%	14.91%	18.11%	19.77%	13.38%	15.82%	100.00%
OCTOBER	18.14%	14.64%	18.12%	18.84%	14.24%	16.02%	100.00%
NOVEMBER	19.02%	13.93%	18.20%	18.16%	14.04%	16.65%	100.00%
DECEMBER	18.64%	13.64%	18.11%	18.77%	13.52%	17.31%	100.00%

OCCUPIED DAYS	D'ADR	HLTP	JVILLE	MEAD M	MMW	MENARD	SUNRISE	TOTAL
2001								
JANUARY	2,278	1,698	2,136	1,630	595	1,701	2,074	12,112
FEBRUAR	2,100	1,570	2,067	1,408	518	1,538	1,875	11,076
MARCH	2,277	1,656	2,349	1,605	558	1,660	2,366	12,471
APRIL	2,198	1,578	2,311	1,461	560	1,563	2,419	12,090
MAY	2,210	1,727	2,404	1,535	543	1,568	2,491	12,478
JUNE	2,141	1,615	2,368	1,691	304	1,673	2,417	12,209
JULY	2,114	1,602	2,434	2,119	0	1,702	2,441	12,412
AUGUST								0
SEPTEM								0
OCTOBER								0
NOVEMBER								0
DECEMBER								0
TOTAL	15,318	11,446	16,069	11,449	3,078	11,405	16,083	84,848 84,848

ALLOCATION PERCENTAGE	D'ADR	HLTP	JVILLE	MEAD M	MENARD	SUNRISE	TOTAL
2001							
JANUARY	18.81%	14.02%	17.64%	18.37%	14.04%	17.12%	100.00%
FEBRUARY	18.96%	14.17%	18.66%	17.39%	13.89%	16.93%	100.00%
MARCH	18.26%	13.28%	18.84%	17.34%	13.31%	18.97%	100.00%
APRIL	18.18%	13.05%	19.11%	16.72%	12.93%	20.01%	100.00%
MAY	17.71%	13.84%	19.27%	16.65%	12.57%	19.96%	100.00%
JUNE	17.54%	13.23%	19.40%	16.34%	13.70%	19.80%	100.00%
JULY	17.03%	12.91%	19.61%	17.07%	13.71%	19.67%	100.00%